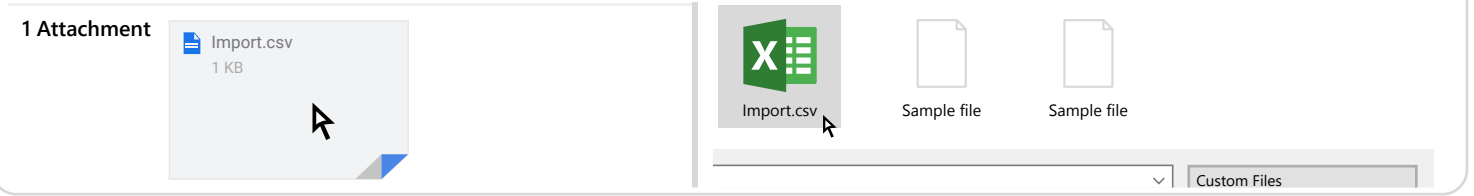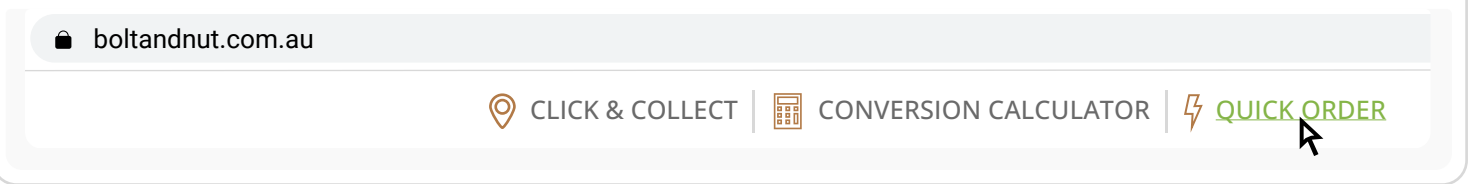# HOW TO UPLOAD THE CSV FILE USING A 🖥️ 💻 DESKTOP COMPUTER?

Example using Windows
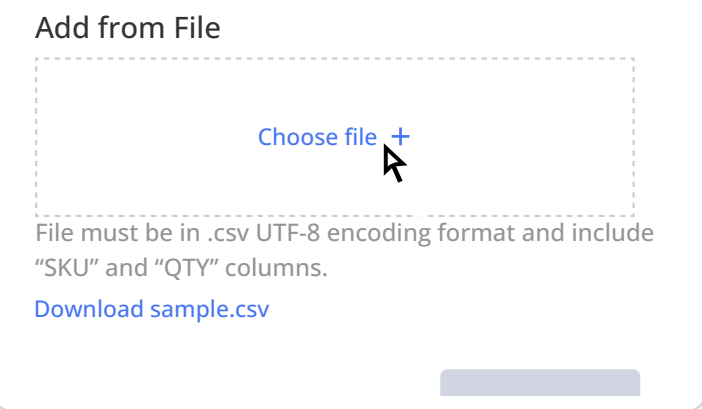
1. Either open the email or go to where you saved the CSV on your desktop
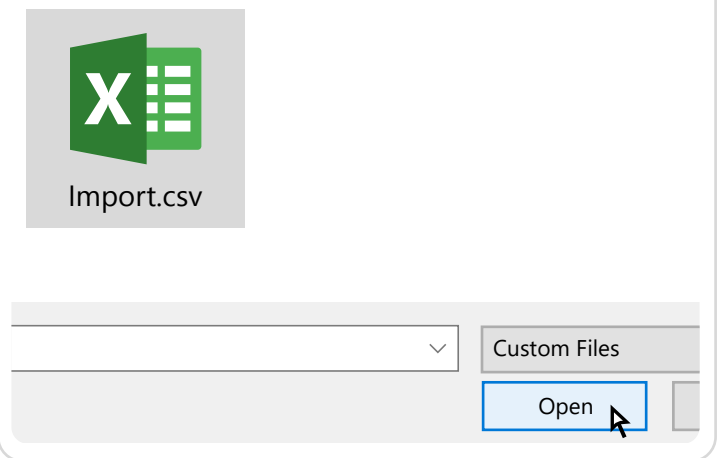
1 Attachment

Import.csv
1 KB

Import.csv   Sample file   Sample file

Custom Files

2. Go to boltandnut.com.au and click on **Quick Order**

🔒 boltandnut.com.au

📍 CLICK & COLLECT | 🧮 CONVERSION CALCULATOR | ⚡ QUICK ORDER

3. Scroll down to Add from File and click on **Choose File +** or Drag and drop file from email

Add from File

Choose file +

File must be in .csv UTF-8 encoding format and include "SKU" and "QTY" columns.

Download sample.csv

4. Select the CSV file (saved on desktop or downloads). Next, click on **"Open"**

Import.csv

Custom Files

Open

5. Click on Upload now button

Add from File

Import.csv

File must be in .csv UTF-8 encoding format and include "SKU" and "QTY" columns.

Download sample.csv

Upload now
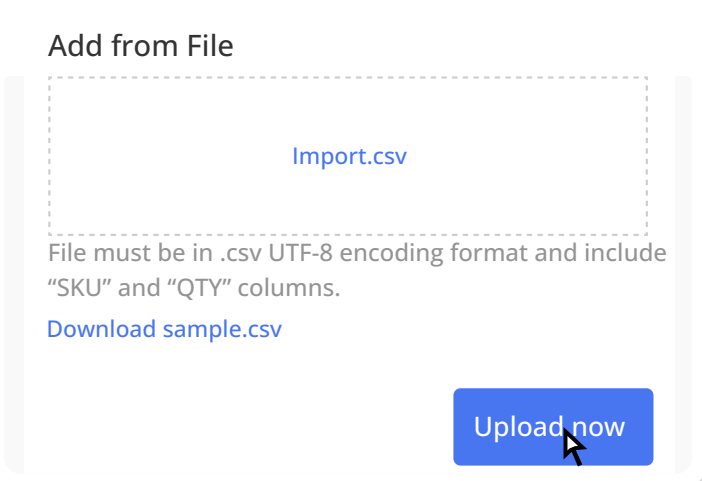
6. Review order and make any changes Then, choose either **"Add to Cart"** or **"Checkout "** button

3/8" BSW x 22mm Inside (W) x 67mm Length (L) Galvanised Round U Bolts & Nuts
SKU: 58URW3878258G

Qty: — 100 +   Delete

⬇ Download List   🗑 Clear List

Add to Cart   Checkout